# **Document checklist**

(Please tick and attach documentary evidence where applicable. All document s need to be certified by education agent.)

## For applying GBCA VET programs:

* Complete all sections of the Application Form (the updated version is available at GBCA website)
* Passport photo page (include visa if applicable)
* Academic documents:
* Certificate of Australian Year 12 and Statement of Result (or equivalent); or
* Certificate of an Australian Training Program (Certificate IV or above); and
* Most recent official academic transcripts with grading systems
* English proficiency test results
* OSHC (for all onshore applicants who are holding student visa)
* CoE(s) of all courses enrolled with other education providers
* Cancellation letter of current CoE(s) (if applicable)
* Release letter (if applicable)

## GTE requirements for applying UC-GBCA packaged programs

### 2.1 For onshore applications: please refer to UC GTE requirements

### 2.2 For offshore applications:

* A completed GTE form
* All academic transcripts including Year 10, Year 12 and undergraduate studies
* A Statement of purpose written by the applicant (if applicable)
* Evidence of Financial Capacity (if applicable)
* Other supporting documents (if applicable)

\* **All documents need to be certified (education agent may certify documents)**

# **Agent information:**

(Please provide the following agent information for streamlining this application)

|  |  |
| --- | --- |
| Representative Name |  |
| Company Name |  |
| Email address |  |
| Telephone number |  |