

STUDENT DEFERRAL/SUSPENSION/WITHDRAWAL FORM

Complete and sign this Form and forward to GBCA
 Address: 337 -339 Latrobe Street, Melbourne 3000

Complete and sign this Form and forward to GBCA Address: 337 -339 Latrobe Street, Melbourne 3000			
Student Full Name			
Student ID			
Email Address		Mobile Number	
Course Code and Title			
I would like to apply for a: (tick one)			
<input type="radio"/> Deferment <input type="radio"/> Suspension <input type="radio"/> Withdrawal			
From my course.			
DEFERMENT OF COMMENCEMENT OF STUDY			
Start Date			
End Date			
Reason:			
SUSPENSION OF COURSE			
Start Date			
End Date			
Reason:			
WITHDRAW OF COURSE			
Reason:			
By signing this declaration, I declare the following is true:			
<ul style="list-style-type: none"> • I have read, understood and agreed to the terms and conditions of the Global Business College of Australia refund policy as stated in the GBCA Student Information Booklet and GBCA website • I am aware that the suspension of my study may lead to me unable to complete my course within the duration of my CoE. Request for extension of CoE will be charged at \$250 per week. • Any evidence that I attach in this form are true and accurate. 			
Student Signature			
Date			

OFFICE USE	
The application has been <input type="checkbox"/> Approved <input type="checkbox"/> Not Approved <input type="checkbox"/> Cancelled	
COMPLIANCE MANAGER PRINTED NAME AND SIGNATURE	
DATE:	
COLLEGE MANAGER PRINTED NAME AND SIGNATURE	
REASON FOR DECISION	
DATE:	