

CHANGE OF EDUCATION AGENT REQUEST FORM

Please complete this form and email it to the Student Support Department at studentsupport@gbca.edu.au

STUDENT DETAILS

First Name: _____ Family Name: _____

Student ID: _____ Date of birth: ____/____/____

Current Agent Company Name: _____

Branch: _____

Did you inform your current agent about your intention to change agent: Yes No

Does your current agree to the Change of Agent: Yes No

Please explain why you want to change your Agent:

NEW AGENT DETAILS

Agent Company Name: _____

Branch: _____

Staff Name: _____ Email address: _____

Work Phone: _____ Mobile: _____

DECLARATION

- I certify that I have notified my current Agent of my request to change to a new Agent. If my application is approved, GBCA will inform me, my current Agent and my new Agent of the change.
- I understand that if I have already paid for my fees or part thereof, and received a Confirmation of Enrolment (CoE) for my current course of study, no change of Agent will apply for that course of study.
- My preferred new Agent must be one of GBCA's registered Agents. A listing of GBCA's registered Agents can be found on www.gbca.edu.au

Applicant's Signature _____ Date: ____/____/____

OFFICE USE ONLY

Received by: _____ Date received ____/____/____ Advised current agent by: _____ Date ____/____/____	<input type="checkbox"/> Approved <input type="checkbox"/> Rejected <input type="checkbox"/> Notify student by email <input type="checkbox"/> Notify new agent by email
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