

COURSE FACT SHEET

10364NAT – Certificate III in Spoken and Written English

CRICOS Course Code: 092189J

Global Business College of Australia:

We are a vocational education and training provider committed to improving students' practical application abilities and skills, by providing students with high quality international education services to better prepare them for the workforce.

GBCA Values: Innovative Minds, Caring Hearts, Global Skills

Course Description:

The Certificate III in Spoken and Written English provides a general framework for learners to develop English language and literacy skills to undertake further education and training, seek and maintain employment and participate in the general community.

The program focuses on language skills to enable learners to satisfy basic social needs in routine situations for everyday commerce, recreation and linguistically undemanding vocational fields.

Graduates of CSWE III will be able to apply the knowledge gained from this qualification for basic social needs and routine situations for everyday commerce, recreation and linguistically undemanding vocational fields. It also provides the necessary foundation upon which graduates can continue their language, literacy and numeracy development.

The courses contained within the CSWE framework may be aligned to Australian Core Skills Framework (ACSF), International Second Language Proficiency Rating (ISLPR) and International English Language Testing System (IELTS).

The levels which equate to CSWE III are:

- ACSF 3
- ISLPR 2
- IELTS 5
- TOEFL internet based score 44 or TOEFL 457 paper based

Course duration: 24 weeks (including holidays)

Course schedule: 21 hours per week

Delivery mode: Face to face training

Campus location and delivery site: 337-339 La Trobe Street & 338 Queen street, Melbourne 3000

Entry requirements:

Age requirement:

GBCA has a requirement that students who enrol in this course must be at least 18 years of age OR

International students under the age of 18 is required to have guardianship and accommodation arrangements in place and provide all supporting evidence to GBCA for approval. Upon approving the arrangements, GBCA will issue a CoE and the Confirmation of Approved Accommodation and Welfare (CAAW) Letter to the student. The letter is to be presented to the Department of Immigration and Border Protection (DIBP) when the student applies for a student visa.

English requirement:

To participate in CSWE III, the student must have completed either

- 10363NAT – Certificate II in Spoken and Written English” or
 - IELTS general 4 or
 - TOEFL internet based score 30 or TOEFL 397 paper based
- OR
- GBCA’s internal placement test

Course Structure:

Module Code	Module Name
SWELRN301A	Advanced learning strategies
SWECON302A	Comprehending and participating in casual conversations
SWEINT304A	Comprehending and participating in interviews
SWEPRE305A	Comprehending and conducting presentations
SWEDIS306A	Comprehending and participating in discussions
SWECOR307A	Composing formal correspondence and completing formatted texts
SWEINF308A	Comprehending and composing complex information texts
SWEADS313A	Comprehending news stories and advertisements
SWEINS314A	Comprehending and giving complex instructions

Assessment methods:

A variety of assessment methods will be used throughout the course, including: Homework, Portfolio of Work, Activity, Observation, Oral questions, Written questions

Tuition and Non- Tuition fees: Please refer to the Fee Schedule.

Compliant statement:

GBCA is responsible for providing compliant training and assessment, and issuing of the AQF certification documentation for qualifications detailed in its scope of registration on the National Training Register (training.gov.au).

Government funding:

Government funding is not available for this program.

Course enquiries:

If you have any enquiries, please contact: admissions@gbca.edu.au

Student support service contact:

Student Support Officer

E: Studentsupport@gbca.edu.au

T: 9041 3050

This factsheet should be read in conjunction with our Student Handbook and website www.gbca.edu.au.

