International Student Under 18 Agreement

Student Information

Student ID/application Number: _____

Family Name: _____   Given Names: _____

Date of Birth: _____/_____/_____   Email Address: _____

Nationality (as per passport): _____   Passport Number: _____

Parent/Legal Guardian Information

Relationship to student: _____ Contact number: _____

Family Name: _____   Given Names: _____

Home Address: _____

_____

City: _____ Country: _____ Post/Zip Code: _____

Accommodation Arrangements

Option 1:

☐ **My child will be living with me in Melbourne.**
You are not required to complete Option 2, 3, 4, 5. Please read and complete the Parent/Legal Guardian Declaration. Student is to complete point 1 of the Student Declaration and sign.

Option 2:

☐ **My child will be living in Melbourne with an eligible relative over the age of 21.**
An eligible relative is a grandparent, brother, sister, aunt, uncle, niece, nephew or step-grandparent, step-brother, step-sister, step-aunt, step-uncle, step-niece, step-nephew. Please provide a certified copy of photo identification for the carer such as passport, or driver's license and complete the Parent/Legal Guardian Declaration. Student is to complete point 1 of the Student Declaration and sign. **Please complete the following:**

Relationship to Student: _____

Family Name: _____   Given Names: _____

Australian Address: _____

_____

Australian Phone No: _____   Post Code: _____

Option 3:

☐ My child will stay in Homestay accommodation and I have organised guardianship arrangements with a guardian services provider.

☐ Evidence of a signed guardianship agreement with guardian services provider is attached to this form.

Option 4:

☐ My child will continue to live in their Homestay accommodation where they lived prior to admission to GBCA and the following conditions will be met:

   ▪ Adults over the age of 18 living in the home must have completed The *Working with Children Check.*
   ▪ *The student's legal guardian or parents must approve of the arrangement.*

☐ *I have organised guardianship arrangements with GBCA approved* guardian services provider.

ISA Guardian & Welfare Services – Victoria - Suite 1/Level 1 - 108 Bourke Street, Melbourne 3000, Australia,
Tel: + 31 3 9663 2887
Email: info@studentguardians.com
http://www.studentguardians.com/index.php

☐ Evidence of a signed guardianship agreement with a guardian services provider is attached to this form.

Please complete and sign:

Family Name:_____   Given Names:_____

Australian Address:_____

_____

Post Code:_____Australian Phone No:_____

Parent/Legal Guardian Signature:_____ Date:_____

Student Declaration

☐ I declare that the information provided in this form is true and correct.

☐ If the Global Business College of Australia (GBCA) is accepting responsibility for my welfare (Option 3 or 4), I understand that until I am 18 I must:

- Live in the GBCA approved homestay accommodation until the end of their welfare dates and not change that accommodation unless written agreement is obtained from the parent/legal guardian and GBCA;

- Be met upon first arrival at the Melbourne Tullamarine International airport by a GBCA approved representative or the GBCA approved homestay provider;

- Attend orientation, and meet with a GBCA Student Support Officer in the first week after their arrival in Australia;

- Send to GBCA the completed SA043 Student deferral, Suspension cancellation application form and obtain permission from the Manager, Student Administration in case of late arrival to Melbourne. On arrival, I must make contact with the GBCA Student Support Officer.

- Meet with a GBCA Student Support Officer to discuss academic progress every two weeks and at the end of each study term, or upon turning 18, whichever comes first.

- Not stay overnight from the approved homestay address without written approval from the student's parent or legal custodian and the representative from GBCA.
- Act responsibly, comply with Australian Law by not participating in illicit activities, and not partake in any risk taking behaviour.

☐ I give permission for GBCA to contact my parent/legal guardian, my welfare services provider or my homestay parents to discuss matters regarding my welfare if GBCA reasonably believes this to be necessary at any time while I am under 18.

Student Signature:_____ Date:_____

Parent Declaration

- ☐ I declare that the information provided in this form is true and correct.
- ☐ I acknowledge and agree that my child will not change accommodation providers, support or welfare arrangements without written agreement from GBCA before my child's 18th birthday.
- ☐ I acknowledge and agree that where GBCA is accepting responsibility for my child's welfare (Option 3 or 4), that my child will comply with the conditions listed in this agreement until his/her 18th birthday. In the event that my child does not comply with these conditions, I accept responsibility for transportation costs for my child to return home.
- ☐ I acknowledge and agree that if my child is residing in a homestay arrangement through a homestay accommodation provider (option 3 or 4) that my child is also registered with a GBCA approved guardian service and that we are responsible for all associated costs payable.
- ☐ I acknowledge that where Option 1 or 2 is chosen, that GBCA will not be accepting responsibility for my child's welfare. DIBP will approve the welfare and accommodation arrangements and GBCA is not required to issue a Confirmation of Appropriate Accommodation and Welfare (CAAW) letter with the CoE.
- ☐ I give permission for a GBCA internet access account to be created for my child and acknowledge that my child will have unrestricted access to the internet through facilities and services offered by GBCA.

Parent/Legal Guardian's signature: _____ Date: _____

GBCA Student Admission Officer

The accommodation arrangements for the above student meet with my approval. I accept responsibility for the student's welfare under Option 3, Option 4 only, approval for Option 1 and Option 2 welfare arrangements will be determined by the Department of Immigration and Border Protection (DIBP).

Signature: _____ Date: _____

Office Use Only:

☐ Agreement signed by Parent & Student
☐ Option 3/Option 4 documents attached (if applicable)
☐ Option 1/Option 2 CoE issued to student
☐ Option 3/Option 4 Welfare Arrangements approved by Student Admission Officer
☐ Option 3/Option 4 CAAW signed by Manager, Student Administration
☐ Option 3/Option 4 CoE and CAAW issued to student
☐ All information passed to GBCA Welfare Support Officer