

## COURSE FACT SHEET

### CHC30121 – Certificate III in Early Childhood Education and Care

#### Global Business College of Australia:

We are a vocational education and training provider committed to improving students' practical application abilities and skills, by providing students with high quality international education services to better prepare them for the workforce.

**GBCA Values:** Innovative Minds, Caring Hearts, Global Skills

#### Course Description:

This qualification reflects the role of workers in a range of early childhood education settings who work within the requirements of the Education and Care Services National Regulations and the National Quality Standard. They support the implementation of an approved learning framework, and support children's wellbeing, learning and development. Depending on the setting, educators may work under direct supervision or autonomously.

**Course duration:** 52 weeks (including 32 weeks of internal training, 8 weeks of vocational placement, 12 weeks catch up class, reassessment, additional placement (if required), and holidays).

#### Schedule:

- Day class: 2 days per week

**Delivery mode:** Blended learning between face to face and online

**Campus location and delivery site:** 337-339 La Trobe Street, Melbourne 3000 VIC, and 338 Queens street, Melbourne 3000 VIC

#### Entry requirements:

There are no set requirements for this course. It is recommended that domestic students would meet one of below requirements:

- Satisfactory numeracy and literacy skills to undertake this course, or
- Mature age and have sufficient work experience to successfully undertake this course, or
- Satisfactory complete year 11

Domestic applicants will undertake the language, literacy and numeracy test and the digital skill test as part of the Pre-Training Review.

#### Vocational placement requirements:

Before commencing vocational placement, all students must undertake National Police Check and Working with Children Check and complete the unit: HLTAID012 Provide an emergency first aid in an education and care setting.

Students are required to complete at least 160 hours of work placement as part of course requirements.

GBCA has signed agreements with prospective employers to offer the work placement opportunities for its students. A list of these prospective employers will be provided to assist you in finding work placement. Work placements will be arranged by the GBCA Work Placement Coordinator in conjunction with the student and GBCA trainers.

The Fair Work Act 2009, under the definition of Vocational Placement in section 12 outlines the rules restricting unpaid work. The Fair Work Ombudsman provides a clear explanation of these rules in the [Internships, Vocational Placements & Unpaid Work Fact Sheet](#).

Students are required to discuss with the GBCA work placement coordinator if they wish to make their own work placement arrangement.

Due to the requirement to complete vocational placement, a final outcome for each unit would not be provided until the relevant component of vocational placement had been completed.

#### Course Structure:

CHCECE030 Support inclusion and diversity
CHCECE031 Support children's health, safety and wellbeing
CHCECE032 Nurture babies and toddlers
CHCECE033 Develop positive and respectful relationships with children
CHCECE034 Use an approved learning framework to guide practice
CHCECE035 Support the holistic learning and development of children
CHCECE036 Provide experiences to support children's play and learning
CHCECE037 Support children to connect with the natural environment
CHCECE038 Observe children to inform practice
CHCECE054 Encourage understanding of Aboriginal and/or Torres Strait Islander peoples' cultures
CHCECE055 Meet legal and ethical obligations in children's education and care
CHCECE056 Work effectively in children's education and care
CHCPRT001 Identify and respond to children and young people at risk
HLTAID012 Provide First Aid in an education and care setting
HLTWHS001 Participate in workplace health and safety
CHCDIV001 Work with diverse people
CHCPRP003 Reflect on and improve own professional practice

#### Assessment methods:

A variety of assessment methods will be used throughout the course, including: short questions, case studies, simulations, project, third party observation during work placement, work place observation, portfolio.

**Tuition and Non-Tuition fees:** Please refer to the Fee Schedule.

#### Compliant statement:

GBCA is responsible for providing compliant training and assessment, and issuing of the AQF certification documentation for qualifications detailed in its scope of registration on the National Training Register ([training.gov.au](http://training.gov.au)).

#### Government funding:

This course is delivered with Victorian and Commonwealth Government funding under the Skills First Program. Individuals with disabilities are encouraged to apply for training subsidised through the Skills First Program.

**Course enquiries:**

If you have any enquiries, please contact: [admissions@gbca.edu.au](mailto:admissions@gbca.edu.au)

**Student support service contact:**

Student Support Officer

E: [Studentsupport@gbca.edu.au](mailto:Studentsupport@gbca.edu.au)

T: 9041 3050

**This factsheet should be read in conjunction with our Student Handbook and website [www.gbca.edu.au](http://www.gbca.edu.au).**

