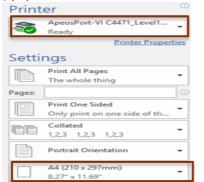


How to Print

1. Select Print. Ensure that the ApeosPort-VI C4471_Level1 printer is selected and the A4 (210 x 297mm) paper is selected.



3. Go to the printer and log in by scanning your student card, or touch the Username box.



5. Enter your password, which is your birthday DDMMYYYY, and select Enter.



2. Log in with your student number and password, which is your birthday DDMMYYYY, then select OK.

👂 Login	×
F Login Your	papercut.com
Username:	s614537
	••••••
Passworu:	
Remember:	For next 5 minutes 🗸 🗸
	OK Cancel

4. Enter your student number and select Enter.



6. Select Log in.



7. Touch the print job you would like to print or select Print All. You can see how much it will cost. Select Print. If this is a job you have sent more than once, then Cancel the jobs you don't need.

PaperCut	Held Print Jobs		Log Out	
Microsoft Word - Printing Test Page LG			osoft Word - Printing Page LG	
		Printed By: s614	1537	
		Time: 11:2	1:04 AM	
		Client: GBC	A-D32	
		Pages: 1		
		Cost: \$0.1	0	
Use Copier Functions	Refresh Print All	Print	Cancel Job	
PaperCut MF 17.0.40233		Logged in as: s614537		

GBCA Library How to Print

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