

Referencing and Avoiding Plagiarism at GBCA

As GBCA is a partner institution with the University of Canberra, all referencing will follow the guidelines provided by the University of Canberra Library and Study Skills services.

Avoiding Plagiarism

Plagiarism is the act of using someone else's thoughts and words, claiming them as your own and not giving credit through correct referencing. It is a serious offence in Australia. It is wise to avoid plagiarism at all costs, to increase learning, and empower your understanding of the course content. Please see the GBCA Plagiarism and Cheating Policy & Procedure to understand the consequences. If you are a University of Canberra student, please see the University of Canberra Student Academic Integrity Policy. [GBCA Plagiarism and Cheating Policy & Procedure.pdf \(Link to PDF\)](#)

[UC Student Academic Integrity Policy.pdf \(Link to PDF\)](#)

To understand how to avoid plagiarism, and use a checklist with your assignments, please see the Avoiding Plagiarism document from the [University of Canberra Study Help Moodle site](#).

[UC Avoiding Plagiarism.pdf \(Link to PDF\)](#)

The University of Canberra offers a text matching program called URKUND. It is not a plagiarism detector. You may submit your assignment prior to submission to check any text which appears in other sources which will be seen by your teacher. It takes 24 hours for the report to be returned to you, so ensure that you give yourself time to re-write and submit your work. For more information about how to use URKUND please see the URKUND document.

[UC URKUND.pdf \(Link to PDF\)](#)

There are many plagiarism detector sites available. Here are two free sites to assist you.

[Viper](#) - you will need to register, however; the service is good and free.

[Quetext](#)- a good simple site with no registration required.

[Grammarly](#) will detect plagiarism, proofread your assignments and correct your grammar, however, there is a cost involved. By creating an account there is a free grammar and spelling service available on all your devices.

To ensure that you don't plagiarise, it's vital that you learn to reference correctly. There are guides here and also classes and assistance available in the GBCA Library.

Referencing

Here you will find a number of guides to assist you with referencing. Please ensure that you have checked with your teacher to ensure that you are using the correct style of referencing.

[UC Referencing Basics.pdf \(Link to PDF\)](#)

[UC University of Canberra Referencing Guide.pdf \(Link to PDF\)](#)

[UC Referencing Effectively.pdf \(Link to PDF\)](#)

[UC Summarising and Paraphrasing.pdf \(Link to PDF\)](#)

[UC A Guide to Referencing – APA Style.pdf \(Link to PDF\)](#)

[UC A Guide to Referencing – Harvard Style.pdf \(Link to PDF\)](#)