

Dear Students,

Recently the number of Coronavirus (COVID-19) cases in Australia has escalated, which is justifiably triggering increased concerns across our College community.

At GBCA, we have been committed, since the outbreak of COVID-19, to keep our students and staff safe. One of our key priorities is to ensure minimal disruption to teaching and delivery of the course. With the full support of GBCA management, we have been working hard to prepare the online delivery for the increased likelihood of shutdown.

In the event of the college closure, GBCA can keep majority of our training and assessment, despite circumstances that interrupt normal physical attendance. In line with the requirements from ASQA, a plan of how training will continue at home with the use of online resources is put in place and learning will still be accessed at home using technology.

We have made decision that next week, from Monday 23 March to 26 April, we will start trial for online training and assessment to your course. That means, your course will be delivered online via Zoom Education (live learning platform) and Moodle (online learning platform – for learning resources and assessments); your attendance will be recorded via the live learning platform.

Here we attach a “Zoom Guide for Student” for you to be familiar with the system. Any questions about Zoom/Moodle, please contact IT Support ([Jamie.Wang@gbca.edu.au](mailto:Jamie.Wang@gbca.edu.au)) for any problems. And also shortly you will receive an online teaching schedule for this period from your trainer.

It's also important to remember the following:

- Make sure your contact (mobile phone number, email address ) is up to date; please contact [studentsupport@gbca.edu.au](mailto:studentsupport@gbca.edu.au) if there is any changes;
- The levels of student support and services will remain unchanged while you will be studying remotely online; You can always contact our Student Support Team via [studentsupport@gbca.edu.au](mailto:studentsupport@gbca.edu.au) if you have any questions;
- Your trainers will confirm a detailed online teaching plan with you, for effective continuity of teaching and learning including ongoing communication and scheduling group forums on Moodle;
- GBCA trainers are highly experienced and professional, and they have been preparing plenty of online learning resources for you; All online lectures/Q&A sessions will be live streamed and captured for later viewing online via Moodle; We expect that you will be able to continue with the same programs of study and to complete assessment with the same equivalency;

This situation is challenging for us all and we thank you again for your continued patience, care and compassion. Ongoing communication is key to our success. Therefore, we welcome any suggestion or feedback during this transitioning time.

Lastly, it's the most important for you to remember: Hope and Love will remain! Let us support each other the best way we can!

Best regards

GBCA Training Team